

**Minutes of a Meeting of Hilton Parish Council
Held on Tuesday 2 February at 7.00pm
The Club Room of The Old Brewery Hall, Ansty**

PRESENT Mr E Bridle (EB), Mrs C Langham (Vice Chairman), Ms J McGuinness (Chairman),
Mr R Northover (RN) and Mrs M Walbridge (MW)

IN ATTENDANCE Mrs L Bowden (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs H Cox (County), Ms E Parker (District), Mr R Rowe (RR), Mrs J Somper (District) and Mr A Wyld (AW)

2. MINUTES OF THE PREVIOUS MEETINGS HELD ON 14 DECEMBER 2015

The Minutes of the previous Parish Council Meeting had been circulated. There being no corrections the Minutes were approved unanimously as being a true record and signed by the Chairman.

3. DECLARATIONS OF INTEREST

There were no declarations of interest for any items at this meeting.

3.1 J McGuinness(Chairman), apologised to members for the incorrect date published on the agenda.

4. MATTERS ARISING

4.1 RR reported to members that he had made enquiries regarding the finger signpost at the Knap and that he had found a person who could do the required engraving needed. The post would be made out of oak, however he did not know how much it would cost to complete the work. Members asked for RR to provide the committee with a quote at the next meeting, as members required to know the cost of the works before agreeing to go ahead.

ACTION RR

4.2 Members were update on the location of the new **GRIT BIN** at Hilton which had been relocated, however it was necessary for the bin to be numbered. Hilary Cox has agreed to rectify this and would source a number for the bin. JM would contact Steven to obtain a warning notice, which needed to be attached to the bin for health and safety purposes. JM would also contact Shulla to obtain the "flood signs" which had been stored in her garage.

ACTION HC & JM

4.3 A Wyld contacted the Chairman, prior to the meeting with an update for members regarding the item 4.3 which referred to effluent entering the stream in the vicinity of Allers Lane/Vickers Retreat close to the Fox pub. There had been no sign of effluent in the stream since the last meeting, therefore no further action had been taken. It was agreed that monitoring of the stream would be continued on a regular basis.

ACTION AW & CL

4.4 Point 6.1 Members discussed the proposal which was put forward by the Dorset Long Distance Walkers Association (DLDWA), that a payment of £100 could be given to the Parish Council in order to cover the installation costs of Wi-Fi into the Village Hall, with a further donation of £50 in the first year to assist with the future running costs. Members were informed that the Village Hall Committee did not wish to take up this offer. The Chairman voiced her concerns that the costings could prevent this proposal from being a viable project. It was suggested that another source of Wi-Fi could be located close to the Village Hall for a nominal fee. The closest property was identified to be the Cheese House, contact details for the DLDWA could be passed on to any interested parties.

NO FURTHER ACTION

5. DISTRICT AND COUNTY COUNCILLORS' REPORTS (BY INVITATION)

5.1 The County and District Councillors had sent their apologies for this meeting. An email was circulated to the committee inviting members to attend a meeting in on the 23 February 2016. The venue for the meeting was the Milton Abbas Reading Room, the meeting would be commencing at 7pm. Items to be on the agenda would be cuts to the bus subsidies and any other topics members wished to discuss.

ACTION JM to ask AW if he wished to attend

6. OPEN FORUM

6.1 There were no matters for discussion.

7. PLANNING APPLICATIONS AND DECISIONS

7.1 There were 2 planning applications for consideration:

1. 2/2015/1947/HOUSE. 1 Hollow Cottage, Ansty Hollow, Higher Ansty, Dorset, DT2 7PR – No objection.
2. 2/2015/1948/HOUSE. North Cottage, Lines Lane, Hilton, Dorset, DT11 ODE – No objection.

7.2 Planning applications received after agenda published.

There were no planning applications received after the agenda was published.

8. FINANCE

8.1 Approval of accounts and signing of cheques

It was **RESOLVED** that the below accounts be noted and that the listed cheques be approved for signature:

1. An invoice was received from the website hosting company, for the annual fee of £120.
2. An Invoice from Lisa Bowden for her clerking duties and travel costs.
3. Members were reminded that no invoice had been received from the Village Hall Committee for the cost of the Parish Council monthly meetings. JM would make enquires regarding an invoice.

ACTION JM

Accounts					
Current account	As at 22\10\15	£3589.12	Benefit account	As at 31\08\15	£5029.47
Cheques for signature	Ref	Amount			
PAYE (Oct 15)	344	£10.60			
Clerk's salary (Oct 15)	345	At agreed rate			
DAPTC (Training Course)	346	£30.00			

8.2 Review of the proposed draft Budget for the financial year 2016/17, ahead of its confirmation and the setting of the Precept at the February 2016 meeting. (Item 18 refers.)

The committee reviewed the draft Budget and members discussed a number of items which had been scrutinised at the previous meeting. The precept paperwork was agreed by the committee and would be submitted on 3 February 2016.

ACTION JM

8.3. CL raised a question regarding reserve funds currently held for spending on the Parish Plan. It was suggested that the funds could be used to pay for essential repair works to the damaged railings in the Village. It was **AGREED** that further investigation would be necessary as there may be issues around the Parish Plans future funding requirements. CL made a recommendation for Ian Bryant make an assessment of work required to the railings, which could be reported back to the Committee.

ACTION CL

9. POSITION OF PARISH CLERK

It was confirmed that the position of Parish Clerk would be re-advertised and that Lisa Bowden would continue to take the minutes, until a replacement Parish Clerk had been appointed. An update would be given at the March meeting and it would therefore be an agenda item for that meeting. Thanks were given to Mrs L Bowden for her assistance in respect of the supporting Parish Council for the February meeting.

10. BEST KEPT VILLAGE COMPETITION

CL proposed a "Clean for The Queen" litter pick event was being planned. The suggested date was for the weekend of 3rd and 4th March 2016, however this date would have to be changed to Sunday 13 March 2016 due to a conflicting engagements. The format would remain as before with the provision of a BBQ at the end of the project. No volunteers had come forward to date. It was noted that West Dorset Partnership would need to be informed of the extra litter collection after the event.

ACTION Working Group to include CL/MW/SS

11. LITTER AND ASSOCIATED MATTERS

There were still ongoing concerns over the problem of littering/fly tipping especially in the Bulbarrow Car Park area. It was suggested that if enough volunteers come forward for the village litter pick event, a team could be sent to clear this area of litter.

CL to co-ordinate this

12. HIGHWAYS

12.1 EB reported that a sign had been driven into and badly damaged at the top of Cuckoo Lane. Members agrees to investigate this further.

CL will investigate

12.2 There was much discussion regarding a complaint received by a Parishioner regarding dangerous parking practices in Ansty, outside Dove Cottage and opposite the Fox pub. CL suggested a letter could be drafted to the Brewery to ask them for an additional 'no parking' sign to be erected at the site. In addition, a letter should be sent to the occupants of Dove Cottage, making them aware of the dangerous parking issues and subsequent concerns of the Villagers.

ACTION JM/Clerk

12.3 EB reported that the road opposite the damaged railings had become unsafe and that the railings were beginning to fall into the river. It was **AGREED** that the Highways Authority should be informed. EB would speak to the nearest householders to gather more information regarding the condition of the road and to establish if the problem had been officially reported to the Highways Department.

ACTION EB

12.4 EB also reported missing drain covers in the vicinity of Moonfleet to Heatherly Road. The Parish Council would contact The DCC Highways Department in order to carry out an inspection of the site and to officially note all the current problems. CL would write a letter requesting a site visit.

ACTION CL

13. RIGHTS OF WAY

13.1 EB Members considered the problematic style between Brewery Farm and The Lane which had raised number complaints from walkers. It was **AGREED** that following investigation that no further action could be taken regarding this matter.

14. NHS CHANGES – UPDATE

The Chairman reported that a letter had been drafted to the NHS Dorset Clinical Commissioning Group (known as the CCG) asking for a public meeting and an update on the proposed changes to current service provision. **ACTION JM**

15. RISK ASSESSMENT ANNUAL REVIEW

JM had completed her research into the format and requirements involved in carrying out a risk assessment annual review and thanked Sulla Jacques for her help. JM would circulate the papers to committee members via an email.

ACTION JM

16. CORRESPONDENCE

Parish Council correspondence received from the 14th December and the 2nd February was reviewed:

All items were circulated to the committee:

- Road Closure Notification
- Notification of a meeting in Blandford
- Invite to the DAOT & PC AGM 3rd March 2016
- Letter regarding public conveniences in Blandford

17. ITEMS FOR THE NEXT AGENDA

17.1 Working Group update (Bridge repairs) / Best Kept Village

17.2 Risk Assessment Review

17.3 Recruitment of Clerk

18. DATE OF NEXT MEETING

Tuesday 1st March 2016, 7.00pm, Old Brewery Hall, Ansty

End of ordinary business 8.15pm.

Signed(Chairman) Date