

HILTON PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on Tuesday 3rd April 2018 at 7pm in The Club Room of The Old Brewery Hall, Ansty

PRESENT: Cllrs J McGuinness (JM - Chairman) R Northover (RN) M Walbridge (MW) & E Bridle (EB) **IN ATTENDANCE:** County Councillor Pauline Batstone (PB) Mrs S Smith (Clerk) and 2 members of the public.

- 1. WELCOME & APOLOGIES:** District Cllrs Emma Parker (EP) & Jane Somper (JS) Cllrs C Langham (CL - Vice Chairman) A Wyld (AW) & R Rowe (RR) were absent from the meeting
- 2. MINUTES OF THE PREVIOUS MEETING:** The minutes of the previous Parish Council meeting held on the 6th March 2018 had been circulated in advance of the meeting. Some last minute changes were required and so it was agreed that the March minutes would be signed at the May 2018 PC meeting.
- 3. DECLARATIONS OF INTEREST:** Cllr RN – Stockland House planning application. RN rents the land at Stockland House.
- 4. MATTERS ARISING FROM THE LAST PC MEETING/CLERKS REPORT:** The annual Villages Litter Pick had taken place on the 24th March 2018. The turnout to help had been good and the volunteers included Cllrs BP & JS. A BBQ was held afterwards to thank the volunteers. Tesco had donated a £10 voucher towards the food costs. The PC thanked all the volunteers, Cllr CL for organizing the event and the Earp's who provided the venue for the BBQ. The Clerk agreed to put a summary of the minutes of all the recent PC meetings in the next edition of the Village News.
- 5. DISTRICT AND COUNTY COUNCILLORS REPORTS:** Cllrs JS & EP sent their report in advance by email as follows - The parliamentary process to dissolve Dorset's existing nine councils and create two brand new unitary authorities has begun. Known as a Structural Change Order (SCO), the legal document that will eventually be approved through both Houses of Parliament has now been officially submitted by the Department for Housing, Communities and Local Government. The Shadow Authority will nominate members to form a Shadow Executive Committee. The Shadow Executive Committee will be made up proportionally of 16 councillors, with eight from Bournemouth, six from Poole and two from Christchurch. For the Dorset Area Council, the Shadow Authority will comprise all councillors that currently serve on Dorset County Council and the 5 district / borough councils of East Dorset, North Dorset, Purbeck, West Dorset and Weymouth & Portland. Similarly, the Dorset Shadow Authority will create a Shadow Executive Committee, with a total of 20 members – 10 from Dorset County Council and 2 each from the district/borough councils. There will be 2 further orders once the SCO is approved – a Finance Order and a Miscellaneous Order for all other matters. The Finance Order is designed to ensure all previous local government finance legislation is applicable to the new Unitary Authority, as well as some high-level principles for Council Tax Harmonisation. The Miscellaneous Order includes all other provisions for the new authority. In addition, it is possible that a final, third consequential order will follow in the late autumn, should there be any outstanding matters that require resolution. Dorsetforyou Launch - The first two tranches of the new Dorsetforyou website are due to launch at the end of April 2018. This includes a new home page and the services that have been built and signed off so far eg. Housing and Benefits. Web pages that are edited less frequently, and consist of straight forward, text-based information and transactions will be the first available for public use. Cllr BP reported as follows – at a Children & Adults Safeguarding Committee meeting on the 13th March 2018 a review was received on the Early Intervention & Prevention programme now operating in Dorset, the aim is to ensure agencies work together to support facilities in the early stage of problems to prevent children becoming in need or placed in care. In July the Committee will be meeting to consider children out so school, either being educated at home or that have

been excluded from formal education. This will also include children with special needs who have been excluded. We have a newly elected Dorset Representative to the National Youth Parliament, Lawrence Hayward from Broad Oak. Dorset elects 2 representatives to the Youth Parliament & the other is from Gryphon School. The rest of PBs report can be found on her Facebook page online.

6. **OPEN FORUM:** Clive Jones informed Cllrs that the newly installed dog gate on the footpath at Moonfleet Farm was now in operation. Cllr JM mentioned that a member of staff at The Fox Pub was looking into setting up a mental health support group in the area. Cllr JM had invited the member of staff along to a PC meeting to talk through the idea, hopefully this can be arranged for a future PC meeting.

7. **PLANNING APPLICATIONS, DECISIONS & ISSUES:**

2/2018/0318/FUL – Stockland House, Hilton DT11 0DE – improve dwelling access road. It was agreed by all Cllrs that there were no objections to this application by the PC.

2/2018/0268/FUL – Land South East of Sawmill – erect timber processing & harvesting equipment storage, staff welfare facilities & parking spaces. The applicant attended the meeting and spoke of his plans for the site which is to maintain forestry management of his land. A small amount of wood may have to be brought in to the site to keep the sawmill in operation. A lengthy discussion took place with access, location, transportation & the size of the development all being discussed. The impact on neighbouring properties was discussed and it was noted that these affected residents have already made their feelings known to the NDDC planning department. The proposal is that the site will offer employment for 3 local residents and the PC felt that this should be encouraged in a rural area where employment opportunities are low. All Cllrs present at the meeting felt that they had no objections to the application, the Clerk will submit the PCs comments online. **NDDC Planning Decisions – None**

8. **FINANCIAL REPORT:**

8.1 CHEQUES TO BE AUTHORISED: The following cheques were signed –
£244.61 S Smith - Clerks wages & expenses for March 2018
£10.00 voucher received from **Tesco** as a donation to the Litter Pick BBQ

9. **MATTERS ARISING:**

9.1 GENERAL DATA PROTECTION REGULATIONS: The Clerk had attended the DAPTC Data Protection training on 26th March 2018. The new rules and regulations come into effect on the 25th May 2018. The PC will need to compile a Data Protection Policy and also appoint a Data Protection Officer. There is some confusion at DAPTC over who would undertake this task as it appears that The Clerk & PC Cllrs do not meet the criteria required to fore fill this role. DAPTC are looking into the matter & we may have to pay an external person to complete the task. The Clerk explained to Cllrs that residents personal data eg: names, address etc must only be used and made public if absolute necessary (in PC minutes etc) It was unclear how all this relates to the PC being open and transparent. Cllrs agreed that the Clerk should make some changes now as to how we use personal data but wait to hear from DATC with regards to any further steps to be taken.

9.2 EMERGENCIES: An update was given on how the villages and its residents had dealt with the recent heavy snow and flooding. The needs of vulnerable & elderly residents were discussed and it was felt that these residents were well known within the community and looked after by neighbours, relatives etc. The level of grit in the village bins was highlighted with Cllrs agreeing to check the bins in their own villages to see how much was used during the recent cold weather.

9.3 DEFIBRILLATOR FUNDING: The Clerk has received a letter from the Old Brewery Hall Committee offering £250 towards the cost of the PC purchasing a village defibrillator. Funds that have been raised recently by The Fox pub towards the defibrillator were discussed. MW agreed to enquire with the landlord as to how much had been raised so that we can have a running total for future fundraising activities.

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9.4 RED PHONE BOX: The phone will need a tidy up and a repaint. It was agreed that the phone box would be an ideal home for the proposed defibrillator.

9.5 HIGHWAYS & RIGHTS OF WAY: The Clerk had been in contact with Graham Stanley at Dorset Countryside. Graham had explained that the local bridleways and footpaths will only be cut once per year. Further cuts can be requested but will only be completed if Dorset Countryside has the time and the correct equipment is available to complete the job. The Clerk agreed to contact DC and enquire as to the timing of the 2018 cut. Numerous potholes are located along Aller Lane these can all be reported online at Dorset for You, potholes will only be filled in if they are reported to Highways.

10. CORRESPONDANCE: All correspondence had been emailed to Councilors ahead of the meeting for consideration – a letter from Citizens Advice in Dorchester – thanking the PC for their £50.00 donation for 2017/18. An email from DCC Elections Team informing us that the PC will now be recharged for any future Parish election costs should any vacancies on the PC be contested. An email from NDDC with regards to the NDDC Chairman's Hero Community Award. Did the PC wish to nominate anyone that they feel that deserves recognition for their support of others in local community? After discussion a candidate was agreed on and the Clerk will submit this nomination on behalf of the PC. A statement had been received from Lloyd Bank indicating that the PC holds some shares with the bank. The Clerk agreed to look into this with the possibility of cashing in the shares. A resident had emailed the Clerk with regards to some generator noise in one of the village, EB agreed to investigate and report back at the May meeting.

11. ITEMS FOR THE NEXT AGENDA: May AGM/APM

DATE OF THE NEXT MEETING – Tuesday 1st May 2018 @ 7.00pm, The Old Brewery Hall, Antsy. End of ordinary business

Signed(Chairman)

Date